

# Town of Lee, NH

## Town Center Vision Committee

### Minutes of the Meeting on August 21, 2018

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Cord Blomquist, Ben Genes, John Tappan, and Scott Bugbee

Members Absent: Pat Jenkins

Others Present: Anne Tappan, Katrinka Pellecchia, Annie Gasowski

1. Chairman Bugbee called the meeting to order at 6:09pm.
2. Scott Bugbee made a motion to approve the minutes from the August 7, 2018 meeting and Ben Genes seconded the motion. The Committee voted unanimously to approve the minutes.
3. The Committee discussed the signed contract with the design firm, Lavalley/Brensinger (LBA). There was discussion about the cost of additional meetings if needed. We will clarify this cost when we meet with the firm next Tuesday for the kick-off meeting.
4. The Lee Church Congregational is working with their State organization to see if the State organization needs to wait until their next scheduled meeting in late September or if they can have a special meeting sooner to approve the reverter clause to allow the sale to proceed sooner than late September.
5. The Design Process was discussed and language changes were made to some of the sections. John Tappan will update those sections. All Design Process sub-committees will send their final versions of their sections to Scott Bugbee as soon as possible so he can compile them into a packet to give to LBA at our meeting next Tuesday. Mr. Bugbee will forward the packet to the Committee members for their final review before the meeting.

Bambi Miller and Ben Genes spoke with the Energy Committee about the Town Center Project and will be attending their next meeting on September 4, 2018 at 7:00pm. All are welcome to attend.

The Committee discussed the latest information regarding the point person for LBA. The Committee feels very strongly that the point person for LBA should be the TCVC and not the town administrator. Cord Blomquist moved that "The Town Center Vision Committee should be the point person for all design questions from Lavalley/Brensinger as consistent with language from the Design Services RFP, and the town administrator will be the point of contact for all administrative issues (i.e. billing, etc.). Bambi Miller seconded the motion. The Committee voted unanimously to approve the motion.

6. The Committee reviewed the document Cord Blomquist sent regarding the marketing proposal. There were some changes to the document. Mr. Blomquist will make those changes and send out the updated version for the Committee's review.

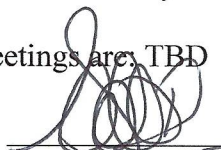
The Committee will have a booth at the Town Fair on September 8<sup>th</sup>, 2018. Bambi Miller will bring the tent and tables for the booth. Cord Blomquist will bring the brochures used for the March vote for the Town Center Project. An "Approved" stamp will be acquired to stamp the brochures showing the two warrant articles passed. Scott Bugbee moved for Cord Blomquist to spend up \$100.00 for an "Approved" stamp and chotchkies to bring the public into our booth. Bambi Miller seconded the motion. The Committee voted unanimously to approve the motion.

Scott Bugbee will explore getting buttons for the TCVC members to wear. The buttons will say "Ask Me About Town Center Project". He will provide the information to the Committee.


7. The Committee will wait until the next meeting to schedule its future meetings.
8. John Tappan passed out for the Committee's review an updated bond schedule with the current bond payments and a potential payment for a bond to fund the proposed Town Center Project at the current project cost minus our capital reserve funding and external funding sources. At their last meeting, the Select Board asked what the potential impact might be for a bond on the tax rate. Mr. Tappan will send out the document for the Committee's review and present the updated information to the Select Board at their next meeting.
9. The Committee discussed our meeting next Tuesday with LBA to kick-off our work with them on the Town Center Project. Scott Bugbee will contact them and ask about the agenda and potential items they will be expecting from the TCVC.

10. Our scheduled meetings are TBD

Minutes written by:

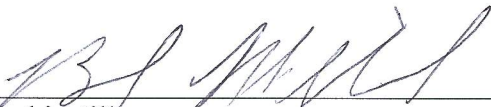
  
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Scott Bugbee, Chair

Minutes accepted by:

  
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Scott Bugbee, Chair

  
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Ben Grees

  
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Patricia Jenkins  
Pat Jenkins

  
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Bambi Miller

  
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John Tappan

  
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Cord Blomquist